

## TDC CONTRACT MANAGEMENT LP

100 Whitecap Road, Seton Portage BC VON 3B0 (250) 259-8052 or (778) 806-1117 or (604) 967-6111

## **2017 PAY PERIODS**

Statutory Holiday	Pay Period	Pay	Timesheet Due	Pay Day
		#		
	December 25 – January 8	1	January 9	January 13
	January 8 – January 21	2	January 23	January 27
	January 22 – February 4	3	February 6	February 10
Family Day – Feb. 13	February 5 – February 18	4	February 20	February 24
	February 19 – March 4	5	March 6	March 10
	March 5 – March 18	6	March 20	March 24
	March 19 – April 1	7	April 3	April 7
Good Friday – Apr. 14	April 2 – April 15	8	April 17	April 21
Easter Monday – Apr. 17	April 16 – April 29	9	May 1	May 5
	April 20 – May 13	10	May 15	May 19
Victoria Day – May 22	May 14 – May 27	11	May 29	June 2
	May 28 – June 10	12	June 12	June 16
Aboriginal Day (see notes)	June 11 – June 24	13	June 26	June 30
Canada Day (July 3)	June 25 – July 8	14	July 10	July 15
	July 9 – July 22	15	July 24	July 28
	July 23 – August 5	16	August 8	August 11
BC Day (Aug. 7)	August 6 – August 19	17	August 21	August 26
	August 20 – September 2	18	September 5	September 8
Labour Day (Sept. 4)	September 3 – September 16	19	September 18	September 22
	September 17 – September 30	20	October 2	October 6
Thanksgiving Day (Oct. 9)	October 1 – October 14	21	October 16	October 20
	October 15 – October 28	22	October 30	November 3
Remembrance Day (Nov 13)	October 29 – November 11	23	November 14	November 17
	November 12 – November 25	24	November 27	December 1
	November 26 – December 9	25	December 11	December 15
	December 10 – December 23	26	December 27	December 29
Christmas Day (Dec. 25) Boxing Day (Dec. 26) New Year's Day (Jan. 1)	December 24 – January 6	1	January 8	January 12

<u>NOTE:</u> This is an outline of the pay periods, timesheets may be due on different days than noted due to holidays and long weekends. A memo will be sent out by the Finance Department advising when timesheets are due.

- If Monday is a stat holiday timesheets will be due on Tuesday a.m. following the stat holiday
- If Payday Friday is a stat holiday Payroll will be ready on Thursday before the stat holiday
- TDC Contract Management LP has 12 statutory holidays and does not take any break at Christmas unless approved by the Board of Directors.
- Aboriginal Day is June 21 not a statutory holiday unless approved by the Board of Directors